

# Room Evaluation

*Expand your thinking by considering each suggestion in the following checklist:*

Directions - Circle the number that best describes your classroom learning environment. Use the rating scale: **1- Needs serious improvement, 2- Needs work, 3- Good, 4- Excellent.**

**1 2 3 4** 1. The size meets accepted standards for the maximum number of participants.

Ages 0-5:	30-35 sq. ft. per person	Grades 1-6:	25-30 sq. ft. per person
Youth 7-12:	20-25 sq. ft. per person	Adult:	10-15 sq. ft. per person

**1 2 3 4** 2. The teacher-learner ratio meets the accepted standards.

Ages 0-1:	1:2 (teacher:child)	Ages 2-3:	1:4
Ages 4-5:	1:5	Grades 1-6:	1:6
Youth 7-12:	1:6-8		

**1 2 3 4** 3. The room arrangement invites learners to come in and get involved.

**1 2 3 4** 4. The paint is fresh and clean.

**1 2 3 4** 5. There is direct visual access to room via half-doors or windows to hallway.

**1 2 3 4** 6. The light is appropriate for activities.

**1 2 3 4** 7. The room is well ventilated and maintains a comfortable temperature.

**1 2 3 4** 8. The room is clean and no unneeded items are stored there.

**1 2 3 4** 9. The furniture, toys, and equipment are appropriate for the age of the children.

**1 2 3 4** 10. Each child has a place for storing coats and personal items in or near the classroom.

**1 2 3 4** 11. The room is free from potentially hazardous items (*sharp edges, uncovered electrical connections, loose rugs, etc.*) to assure safety.

**1 2 3 4** 12. Toys are regularly cleaned and disinfected.

**1 2 3 4** 13. A bathroom is in close proximity to childrens' rooms and is designed to accommodate children.

**1 2 3 4** 14. There is a posted evacuation and severe weather plan.

**1 2 3 4** 15. There is a large crib with wheels in the nursery to put children into that can be rolled out of the building in case of a fire.

A) Things I plan to do to improve my teaching area:

- \_\_\_\_\_1. Arrive 15 minutes early each week to make sure that the room is ready to teach and to make final preparations for the session.
- \_\_\_\_\_2. Clean, repair or purchase new toys and equipment.
- \_\_\_\_\_3.
- \_\_\_\_\_4.
- \_\_\_\_\_5.

B) Things I need help to accomplish. (*For example: buy new equipment, paint the room.*)

- \_\_\_\_\_1.
- \_\_\_\_\_2.
- \_\_\_\_\_3.
- \_\_\_\_\_4.
- \_\_\_\_\_5.

When you finish listing the improvements, prioritize each item. Write this month, this quarter, or this year next to each item to indicate when you think the improvement should be completed.