

## CHURCH MEMBERSHIP PROCESS AND DUE DATE SUMMARY

	Process Step	Due Date
1)	ECC and Conference Determination to proceed (with Articles of Incorporation check)	September 1 <sup>st</sup> to November 15 <sup>th</sup>
2)	Forward Instructions to churches	December 1st
3)	Process instruction with churches (via phone or in person)	January 15th
4) a}	Covenant Constitution & bylaws model selection + First Draft	January 30th
4) b}	Constitution & bylaws reviewed and returned by denomination	March 1st
4) c}	Constitution & Bylaws Final Draft	March 15th
4) d}	Constitution & By Laws completed and signed-off on by all parties	March 30th
5)	Application for membership, Covenant pension fund agreement, Report on churches joining the covenant	21 days before first day of Gather