**Covenant World Relief**

**Disaster Response Long-Term Recovery**

**APPLICATION**

(updated March 2019)

**Project Title:**

**Name of Organization:**

**Date of Submission:**

**Total Budget:**

**Total Amount Requested from CWR (in local currency):**

**I. Project Summary**

In one short paragraph, please describe the disaster and the recovery project plan. You will have space to elaborate on the specifics of the project in other sections, so be brief here.

**II. Project Design**

1. **Community Assessment**
   1. Describe the current condition of the community.
   2. How and why was this community chosen?
   3. What are others doing in the recovery process? (local community, churches, NGOs, government)
   4. How will you collaborate with others? What role will your organization play in the larger response effort?
   5. What local assets, including human resources, will be employed?

**2. Project Beneficiaries**

Who will be the primary beneficiaries of this project? How and why were they chosen to be the beneficiaries?

1. **Project Goals and Objectives**

Please list the major goals of the project and the objectives for each goal.

1. Please include **goals** that are SMART—simple, measurable, achievable, realistic, and time-bound.
2. Please list the **expected outcomes** for each goal using quantitative and/or qualitative measurements.

**III. Project Implementation**

**1. Project Goals and Objectives**

1. Please describe the **strategies and methods** that will be used to achieve the project goals and objectives.
2. Please provide the **action plan** with timetable for this project.
3. How will the Good News of the Kingdom be demonstrated?

**2. Project Management. Project Goals and Objectives**

1. Who will be managing the project? What experience do they have with similar projects?
2. How will progress be monitored and how will the project be evaluated?

**IV. Budget (may be sent as separate attachment)**

**1. Complete Project Budget Outline**

1. Provide an itemized project budget in your local currency.

2. Specify where in the project budget CWR funds will be used.

3. Please list other funding sources for the project, if any.

4. Please include in your budget the use of local assets (human, financial, material, etc.).

5. Include separate line items for bank fees and currency exchange expenses, if applicable.

**Project Contact Information (complete all below):**

Principal Contact Person Name:   
Address:  
Phone(s):  
Email:  
Website:  
Preferred contact method:

Any additional contact information, including others involved with the project:

By submitting this application, we agree that we are willing and able to follow the CWR guidelines including providing timely communication updates and report(s).

**Please refer to the CWR values and grant guidelines as you complete this application.**

**All grant applications must be submitted electronically to *both* david.husby@covchurch.org and covenantworldrelief@covchurch.org**.